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Dashboards

Dashboards are the centralized view for day-to-day operations. They can be customized to display the information you need, in one place, for a quick view of what's happening. Dashboard tabs are comprised of one or more modules. Each module can be customized to create a view that meets your individual needs.

Adding a Dashboard Tab

1. Click on the plus icon to add a dashboard tab.
2. Enter the name for the Dashboard tab then click OK.

After a dashboard tab is added, a module needs to be built to display asset information.
Renaming or Deleting a Dashboard Tab
Dashboard tabs can be renamed or deleted by clicking on the drop-down arrow to the right of the tab name.

1. Select the drop-down arrow to the right of the desired tab.
2. To Rename: Select Rename Tab and enter the new name. Then click OK.
3. To Delete: Select Delete Tab. Then click OK.

Dashboard Modules
Once a Dashboard Tab is created a Module will need to be added to display asset information. Modules are customizable applications that provide the user with specific information on an asset or a collection of assets. Modules are specific to your account and are not shared with other OneView users. So any module you create will only be visible to you.

<table>
<thead>
<tr>
<th>MODULE NAME</th>
<th>DEFINITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asset Locations (Map)</td>
<td>Displays current (last reported) location of each asset.</td>
</tr>
<tr>
<td>Asset Scorecard Chart</td>
<td>Compare one attribute of your assets – displayed per asset.</td>
</tr>
<tr>
<td>Asset Scorecard Line Chart</td>
<td>Compare one attribute of your assets – displayed as a collective average.</td>
</tr>
<tr>
<td>Asset Scorecard Quadrant</td>
<td>Compare two attributes of your assets at one time.</td>
</tr>
<tr>
<td>Asset Trend</td>
<td>Trend line display shows a range of asset information.</td>
</tr>
<tr>
<td></td>
<td><em>Frequently used with tanks to monitor volume.</em></td>
</tr>
<tr>
<td>Carrier Recap</td>
<td>List of Driver’s HOS totals, with pink shading for dates with violations and check mark for days that are certified. Click date to jump to that driver’s log book.</td>
</tr>
<tr>
<td>Current Alarms</td>
<td>List of all alarm notifications.</td>
</tr>
<tr>
<td>Driver Compliance</td>
<td>List of all drivers with individual compliance break-down</td>
</tr>
<tr>
<td>DVIR Violations</td>
<td>List of driver’s DVIR violations by date with links to violation event, including violation window</td>
</tr>
<tr>
<td>Event Feed</td>
<td>News feed of all events which occur for assets, drivers, tanks, etc.</td>
</tr>
<tr>
<td>Form and Manner Violations</td>
<td>List of driver’s form and manner violations by date</td>
</tr>
<tr>
<td>Generic Tanks</td>
<td>Details vital statistics of each tank including volume, ullage, water height.</td>
</tr>
<tr>
<td>Historical Location Search (Map)</td>
<td>A search tool to see if any of your vehicles were in a certain area at a given time.</td>
</tr>
<tr>
<td>HOS Summary</td>
<td>Summary of individual driver log and hours.</td>
</tr>
<tr>
<td>HOS Violations</td>
<td>List of driver’s HOS violations by date, including comments and links to violation event</td>
</tr>
<tr>
<td>Job Filter**</td>
<td>Add this job filter to use with the Job Metrics modules.</td>
</tr>
<tr>
<td>Job Metrics**</td>
<td>On the same tab as the Job filter, add as many Job Metrics modules to measure job analytics of dispatch jobs.</td>
</tr>
<tr>
<td><strong>Jobs List</strong></td>
<td>Displays jobs or maintenance tickets on the dashboard.</td>
</tr>
<tr>
<td><strong>Reports</strong></td>
<td>Displays any report as a dashboard module.</td>
</tr>
<tr>
<td><strong>Scorecard</strong></td>
<td>Displays a single scorecard for assets or regions selected</td>
</tr>
<tr>
<td><strong>Tanks by Location</strong></td>
<td>Provides vital statistics of each tank including volume, ullage, and water height. Grouped by location.</td>
</tr>
<tr>
<td><strong>Uncertified Days</strong></td>
<td>List of driver’s uncertified days by driver and date</td>
</tr>
<tr>
<td><strong>Unidentified ELD Record Manager</strong></td>
<td>See a list of unidentified ELD records for any duration you set. With a check box and Assign button, assign them to drivers.</td>
</tr>
<tr>
<td><strong>Vehicle Location History (Map)</strong></td>
<td>Displays current (last reported) location of each vehicle. <em>Note: This module is limited to 10 assets.</em></td>
</tr>
<tr>
<td><strong>Video List</strong></td>
<td>See all video events for selected assets for a selected timeframe</td>
</tr>
</tbody>
</table>

**How to add a module**

1. Click the **drop-down arrow** next to the Dashboard name.
2. Select **Add Module**.
3. Step 1 of 2: Choose the **Module Type** then click **Next**
4. Step 2 of 2: Select the **assets** to display in the Module
   a. To select all the assets in a region, such as all the Trucks, just place a checkmark in the box in front of that region/asset grouping (shown below).
   b. To select individual assets, expand a region/group by clicking on the arrow in front of the asset grouping and then place a checkmark in the box for each asset you would like to include (shown below).
   c. To select or create a Collection, click on the star icon (*Collections are discussed later in this document*).
5. After the asset(s) or collection is selected, click **Done**.
Multiple module types can be added to a single dashboard tab. This customized display allows OneView to show you the information you need, when you need it and with a minimal number of clicks.

**Changing / Updating Modules**

Modules can be updated, changed, or deleted as needed. Each module on the dashboard will have a set of icons in the upper-right corner.

- **Open In New Window**
  The Open in New Window icon will open the current module in a separate window. Any additional OneView tools will not be available in this window.

- **Refresh**
  By selecting the Refresh button, OneView will update the module with the most recently reported data.

- **Configure**
  Allows you to change the parameters used for the module. A box will open at the top of the module for changes.

- **Delete**
  Removes the individual module from the Dashboard Tab.
Dashboard Sharing

OneView has the ability for certain users to share dashboards across your company as needed. This is a permission you can give to a user’s group, like just to your Administrators. Those users can create dashboard tabs that can then be shared to other user groups. The people who receive the shared dashboard tabs can view them, make temporary adjustments, and hide them, but they cannot delete the dashboard or make global changes to it. Only the creator of the dashboard tab can make global changes to it.

Share Dashboard Steps

1. Click the dropdown on any tab you would like to share.
2. Click in the Search Groups to find a group to share the dashboard.
3. Click on the group to select.
4. Add as many groups as necessary. Then click save.
Any shared dashboard tab will include the shared symbol (outlined in red in this image).

Editing Restricted on Shared Dashboard Tabs
For any user who has received a shared dashboard tab, editing of the module(s) on the tab is restricted. The original creator of the tab can make changes, but the user cannot, except for temporary changes, like map view changes on the Asset Locations (Map) for example.

User Can Hide Shared Dashboard Tab – Not Delete
A user can hide a shared dashboard tab but not delete it. Also, a user can see who shared the dashboard tab with them if they click on the tab dropdown arrow.
Collections

A collection is a group of assets/users that have been saved to easily be used in reports, dashboard modules, and other areas of OneView. Collections that have been created and saved are specific to your account and are not shared with other OneView users in your organization.

How to create a new collection

Collections can be created using the Star icon in the upper left corner of OneView.

1. Select **the Star Icon**. The collections section will display below the star.

2. In order to create a new collection click on the **plus sign** in the upper right corner of the collections area.

3. Give the Collection a name.

4. Then select the assets to be included.
   a. To select all the assets in a region, such as all the Trucks/Tractors region, just place a checkmark in the box in front of that region/asset grouping (shown below).
   b. To select individual assets, expand a region/group by clicking on the arrow in front of the asset grouping and then place a checkmark in the box for each asset you would like to include (shown below).

   *In the example below the entire ‘Trucks/Tractors’ region is selected in addition to two individual assets (Service Truck 102 and Service Van 122) from the Vehicles region.*

5. Finally you’ll need to click **Save** to create the Collection.
Once the collection is created and saved, it will be available for use in dashboard modules and reports. Collections can be edited by right-clicking on the Collection and selecting Edit.

Appendix

Here you will see an example of each of the modules and what to configure for optimal results.

Asset Locations (Map)
Add assets that you would like to view on the same map.
**Configure**: use the configure wrench to adjust defaults like which assets are selected and which map features are turned on.

**Asset Scorecard Chart**
Add assets and the attribute you want to use for comparison of those assets or drivers over a chosen timeframe.

**Configure**: use the configure wrench to choose the attribute, timeframe, order of comparison and assets/drivers.
**Asset Scorecard Line Chart**

Add assets/drivers and the attributes you want to use for comparison over a chosen timeframe.

**Configure:** use the configure wrench to choose the attribute, timeframe, order of comparison and assets/drivers.

**Chart Type:**

<table>
<thead>
<tr>
<th>Show All</th>
</tr>
</thead>
<tbody>
<tr>
<td>Show All</td>
</tr>
<tr>
<td>Top #</td>
</tr>
<tr>
<td>Bottom #</td>
</tr>
<tr>
<td>Grouped average #</td>
</tr>
</tbody>
</table>
Asset Scorecard Quadrant
Choose two attributes to compare and view in a quadrant chart.

Configure: use the configure wrench to pick two attributes (horizontal and vertical) and duration time.

Asset Trend
See the trend of asset speed over a chosen time. This module uses Flash and will play like a video.
Configure: choose the timeframe and which assets to show or hide in the results.

### Asset Trend

**Time range:** 1 Week(s)

- **Assets:**
  - Trucks/Tractors

**Show/hide trend lines:**
- JJC-292
- Peterbilt 317
- Mack 56
- Service Van 122
- Mack 34WP

### Carrier Recap

View a clickable chart of driver hours of service over a chosen timeframe. Check marks show signed logs, pink is HOS Violations. Click to view that driver’s log day.

**Configure:** choose the duration and which driver’s you want to use in the chart.
Current Alarms

View a list of the current alarm events on your chosen assets/drivers.

Configure: use the configure wrench to choose which assets/drivers you want to include in the results.

Driver Compliance

See a list of each driver and their individual compliance issues for your selected time frame. This is the same as the module on the lower left of the compliance page.
**Configure**: use the configure wrench to choose the drivers and the duration timeframe of your results.

![Dashboard Image]

**DVIR Violations**
See a list of each driver’s missing inspections, similar to the DVIR Violations list on the compliance tab.

![DVIR Violations Table]

**Configure**: use the configure wrench to choose the drivers and the duration timeframe of your results.

![DVIR Violations Table]

**Event Feed**
See a list of all of your selected assets/drivers event in order of newest to oldest.

![Event Feed]

![Event Feed]
**Configure:** use the configure wrench to filter the types of events shown, the duration timeframe, limit the number of results per page and select assets/users for your results.

**Form & Manner Violations**
See a list of each driver’s form and manner violations for a chosen duration/timeframe.

**Configure:** use the configure wrench to select which drivers to include and the duration timeframe.

**Generic Tanks**
See a list of all of your tanks current values in alpha-numeric order of tank name. Column heads are clickable to sort.

**Configure:** use the configure wrench to choose the order and inclusion of columns as well as which tanks are included.
**Historical Location Search (Map)**
Starting with a location address or lat/long coordinates, find any assets that have traveled through that location in a given timeframe. Adjust your location radius and assets to include (up to 10 assets at a time).

**Configure**: use the configure wrench to choose map defaults and which assets to include in your search.

**HOS Summary**
See a list of all of your drivers hours of service, in addition to what vehicle they’re in, where that truck is, and much more.
Configure: use the configure wrench to choose drivers and select and rearrange columns for your results.

**HOS Violations**
See a list of your driver’s individual Hours of Service violations just like the list on the compliance tab except all drivers are on the same list instead of separated out. Export just like the compliance page.

Configure: use the configure wrench to set the duration time and select which drivers to include in your results.

**Job Filter**
Use the job filter with the Job Metrics modules to see analytics of jobs. Add the job filter first and then on the same tab add job metrics module(s).
Job Metrics

Add the Job Metrics module on the same tab as the job filter. They work together. The job filter will allow you to select the job types, targets, dates, etc that will be used in your metrics results.

Configure: only the Job Metrics modules are configurable. Choose the type of graph and parameters you wish to analyse.
Jobs List
This is the same filter as the main filter on the Jobs page or the Maintenance page.

Configure: there is nothing to configure except the name of the module. You can change it if you want.

Reports
Any report in OneView can also be added to the dashboard through the reports module.

Configure: use the configure wrench to choose which report you want to add to this module, the duration timeframe, and the assets that you want to include in the report.
Scorecard

Use the scorecard dashboard module to view any scorecard across regions or assets or users.

Configure: choose which scorecard to display and which regions/assets/users to include in the results.

Tanks by Location

See a list of your tank data, organized by location.
Configure: use the configure wrench to select or deselect, and rearrange columns, or select which tanks to include.

**Uncertified Days**
See a list of all of your drivers log days that are not certified just like the compliance tab except you will see all drivers.

Configure: use the configure wrench to select the duration timeframe and which drivers to include.
Unidentified ELD Record Manager
See all of the unidentified records for your selected assets. Assign them and view them just like on the compliance tab.

Configure: use the configure wrench to select the duration timeframe and which assets to include in your results.

Vehicle Location History (Map)
View the location history of multiple assets on the same map. See each assets’ routes & where their routes overlap.
**Configure**: use the configure wrench to select map defaults and which assets to include in your results. Only up to 10 at a time are possible for this module.

**Video List**

Use the video list dashboard to see a list of all driver video or asset video events for a given timeframe.

**Configure**: choose the assets to include in the module.